To Archish Gallery Co.,Ltd.　　Date _____

Retained personal data disclosure invoice

Requester for correction, etc.　Address _____

Name _____

Tell _____ (　　) _____

According to the provisions of Article 25, Paragraph 1 of the Act on the Protection of Personal Information, the retained personal data is as follows. Request data disclosure.

Holding individual requesting disclosure Data content	☐ Basic information [Information written in the"Orderer" column of the construction contract agreement] ☐ Other than the above (　　)	
※ For each item requested for disclosure pursuant, to the provisions of Article 30 of the Act on the Protection of Personal Information. A handling fee of 1,100 yen (tax included) will be charged for each. (Number of items to be disclosed) _____ × (Commission) ￥1,100 = ￥ _____		
Classification of disclosure requesters	☐ The person ☐ Agent	
The person's Name and Address	Address	〒　　Tell　　(　　)
	Name	

(Notes)

1. When making a disclosure request, please submit the following documents to the nearest store.
   ① Retained personal data disclosure request
   ② Copy of documents (driver's license, passport, etc.) to verify your identity

2. In case of request by agent, please submit the following documents in addition to document 1.
   ① Documents certifying the status of the agent (power of attorney of the person)
   ② Copy of documents (driver's license, passport, etc.) to confirm the agent

3. For ☐, please choose「✓」in the applicable item.

4. Please fill in the "name and address of the person" when requesting by an agent.

5. In accordance with the provisions of Article 25, Paragraph 1 of the Act on the Protection of Personal Information, the life, body, property, etc. of the person or a third party. If there is a risk of harming the rights and interests, we will disclose the retained personal data requested by the disclosure requester. If it is determined that there is a risk of significant hindrance to the proper implementation of business, or it will violate other laws and regulations. In some cases, we may not respond to disclosure.

6. The fee is calculated by multiplying the average working time of each item by the hourly unit price.